



**North Coast Christian School**  
**2010-2011 Registration Packet**  
*Please read carefully*

*The following forms need to be completed in full and returned to the  
NCCS office at the time of enrollment*

- ❑ **Student information card:** Please fill out both the front and back of this form completely, remembering signatures.
- ❑ **Interview & Testing form (new students only):** Office Personnel/Teacher will determine the date/time of interview/testing.
- ❑ **Background Information form:** Please fill out completely.
- ❑ **Personal Appearance Agreement:** Both parent & student read and sign form.
- ❑ **Statement of Parent/Guardian:** Parent/Guardian please read & sign.
- ❑ **Fair Share Plus form:** Please fill out both the front and back of this form; please fill out a separate form for each student.
- ❑ **Billing Information/Financial Contract:** Please read carefully, fill out completely, sign, date, & keep a copy for your records. If paying by credit card, please fill out back of this form.
- ❑ **Request for Student Records form (new students only):** on lines after "TO," please fill in student's previous school name/address; please fill out the rest of form as indicated. Please fill out a separate form for each student.
- ❑ **Immunization form (new students only):** Please take time to fill out the official health department form with every immunization your child has received. No doctor or personal copies please.



# North Coast Christian School

796 Pacific Drive / PO Box 188 Hammond, OR 97121

Phone (503) 861-3333 Fax (503) 861-3334

www.nccs.us

## TUITION SCHEDULE 2010-2011 SCHOOL YEAR

### Registration fee: \$380 on or before May 31st/ \$400 after May 31st

Early Registration for continuing student April 1st –May 31<sup>st</sup>.

Open Registration starts May 1st

### Fair Share:

Our Fair Share volunteer program requires 4 hours per student, per month.

OR

\$40 per student, per month

### Tuition:

	Yearly	12 month	11 month	10 month	9month
1/2 Day Pre-3– K5:	\$2167.00	\$180.58	\$197.00	\$216.70	\$240.77
All day Pre-3 – K5:	\$3535.00	\$294.58	\$321.36	\$353.50	\$392.78
1st – 6th Grade:	\$3259.00	\$271.58	\$296.27	\$325.90	\$362.11
7th – 8th Grade:	\$3488.00	\$290.67	\$317.09	\$348.80	\$387.56
9th – 12th Grade:	\$4152.00	\$346.00	\$467.45	\$415.20	\$461.33

### Multiple Child Discount:

The child with highest tuition in the family pays full tuition, the second highest tuition is discounted 10%, and the third highest tuition is discounted 20%, and so on.

### Reference discount:

A \$100 credit will be given to your account for each family that you refer to the school after their child has attended for three months. The new family must name you as referrer.

### Tuition can be paid on one of the following schedules:

9 month plan: Begins with a September payment ends with May payment.

10 month plan: Begins with a August payment ends with May payment.

11 month plan: Begins with a July payment ends with May payment.

12 month plan: Begins with a June payment ends with May payment.

**Payments for tuition are due on the fifth business day of each month** Any payments not received by the 15th of the month will be considered past due. If it is not possible that payments be made on time, it is the responsibility of the parents to notify the school in writing or person to work out an agreeable arrangement. Accounts that are past due will be assessed 1.5% interest on the amount past due.

**North Coast Christian School**  
 796 Pacific Ave. Hammond, Oregon 97121  
 Phone/Fax: 503.861.3334 www.nccs.us

2010-2011

# Student Information Card

## Student Grade Level

K3 (1/2 day or full day) K4 (1/2 day or full day) K5 (1/2 day or full day) 1<sup>st</sup>2<sup>nd</sup> 3<sup>rd</sup>4<sup>th</sup>5<sup>th</sup>6<sup>th</sup>7<sup>th</sup>8<sup>th</sup>9<sup>th</sup>10<sup>th</sup>11<sup>th</sup> 12<sup>th</sup>

## Student Information

Student's Date of Birth: \_\_\_\_\_

Student's Full Name: \_\_\_\_\_ Preferred Name/Nickname: \_\_\_\_\_  
Last Name First Name Middle name

Residence Address: \_\_\_\_\_ Apt./Space # \_\_\_\_\_  
Street City State Zip Code

Mailing Address (if different from residence): \_\_\_\_\_  
Street City State Zip Code

Home Phone: \_\_\_\_\_ Student lives with: \_\_\_\_\_

Siblings' Names (& grades at school, if applicable): \_\_\_\_\_

<p><b><u>PARENT/GUARDIAN CONTACT #1</u></b></p> <p>Name: _____</p> <p>Relationship to student: _____</p> <p>Address: _____</p> <p>Mailing Address: _____</p> <p>Home Phone: _____</p> <p>Cell Phone: _____</p> <p>E-mail: _____</p> <p>Work Place: _____</p> <p>Work Phone: _____</p>	<p><b><u>PARENT/GUARDIAN CONTACT #2</u></b></p> <p>Name: _____</p> <p>Relationship to student: _____</p> <p>Address: _____</p> <p>Mailing Address: _____</p> <p>Home Phone: _____</p> <p>Cell Phone: _____</p> <p>E-mail: _____</p> <p>Work Place: _____</p> <p>Work Phone: _____</p>	<p><b><u>Student may also be released to:</u></b></p> <p>Name: _____</p> <p>Home Phone: _____</p> <p>Cell Phone: _____</p> <p>Relationship to student: _____</p> <p>Name: _____</p> <p>Home Phone: _____</p> <p>Cell Phone: _____</p> <p>Relationship to student: _____</p> <p>Name: _____</p> <p>Home Phone: _____</p> <p>Cell Phone: _____</p> <p>Relationship to student: _____</p>	<p><b><u>Student may not be released to:</u></b></p> <p>Full Name: _____</p> <p>Full Name: _____</p> <p>Full Name: _____</p> <p><b><u>OFFICE USE ONLY</u></b></p> <p>Today's Date: _____</p> <p>___ Immunization Record</p> <p>___ Financial Contract</p> <p>___ Fair Share Plus Form</p> <p>___ Copy to teacher</p> <p>___ official initials</p>
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## Background Information

Student's Full Name: \_\_\_\_\_

Indicate any other names under which the student has attended school: \_\_\_\_\_

School last attended: \_\_\_\_\_ Grade completed: \_\_\_\_\_

School address: \_\_\_\_\_  
Street City State Zip Code Phone #

Has the student ever been dismissed, suspended, or disciplined for disruptive behavior?

No  Yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Does the student have any diagnosed or suspected learning disabilities or special educational requirements?

No  Yes, please specify: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Has the student ever skipped a grade?  No  Yes, please specify: \_\_\_\_\_

Has the student ever repeated a grade?  No  Yes, please specify: \_\_\_\_\_

Is there any court order in effect limiting the presence of or removal of this student by any persons or person during school hours?  No  Yes, Date & Court Order Number: \_\_\_\_\_

Please explain: \_\_\_\_\_  
\_\_\_\_\_

Has the student attended a Christian school in the past?  No  Yes, Dates: \_\_\_\_\_

Reason for withdrawal: \_\_\_\_\_

How did you hear about North Coast Christian School? \_\_\_\_\_

Does your family attend church regularly?  No  Yes, name of church: \_\_\_\_\_

**Personal Appearance Agreement**

As a Christian institution, the necessity of a dress standard is important and vital due to the fact, whether we like it or not, we are judged and evaluated by appearance. Our attire should reflect a wholesomeness that is reflective of our Christian testimony. While styles vary from year to year, making it difficult to state absolutes in dress code, our goals remain the same:  
**Cleanliness, neatness, and modesty.**

We urge parents to be certain that their student is appropriately and neatly dressed when leaving for school. It is ultimately the parents' responsibility to make sure the student follows the NCCS Personal Appearance Guidelines.

We urge students to be cooperative and maintain good attitudes as they follow the NCCS Personal Appearance Guidelines.

**Parent, please read & sign below:**

*I have read and will help my child abide by the NCCS Personal Appearance Guidelines. I understand the consequences of violations.*

**Parent Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Student, please read & sign below:**

*I have read and will abide by the NCCS Personal Appearance Guidelines. I understand the consequences of violations. I will dress appropriately and neatly.*

**Student Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Statement of Parent/Guardian**

In signing this application, I (we) agree to the following:

1. I have read the student handbook, and am willing to have my children educated in accordance with it.
2. The school has full discretion in the discipline of my child in accordance with its discipline policy.
3. The school has full discretion in the grade placement of my child.
4. The school reserves the right to dismiss any student who does not cooperate with the educational process.
5. I understand that tuition rates do not cover the cost of operating the school, and thus my participation is needed in lending practical help and prayer support in a mutual effort to train our children.
6. I have read the Financial Policy and agree to pay all tuition fees and other financial obligations to North Coast Christian School on or before the due date, without a reminder, and in accordance with these policies.

\_\_\_\_\_ **Date** \_\_\_\_\_ **Date** \_\_\_\_\_

Father's signature

Mother's signature

Deleted: ¶

**Fair Share Plus**

Helping make NCCS a great place to learn!

Welcome to our volunteer program—Fair Share Plus! One reason North Coast Christian School is a great school is because of all the volunteer help parents provide. Our basic commitment is for four hours per student, per month. Many parents give more than their basic commitment and those extra hours are an added blessing that keeps us successful & growing.

Fair Share Plus hours need to be recorded by parents, in the office, before the 25<sup>th</sup> of each month, so the billing statements can be completed by the end of each month. If volunteer hours are not recorded, there will be a charge of \$40.00 per student for that month. You may decide in advance to pay \$40.00 per student, and that money will be used to pay someone to work at the school in a needed area. Please record your volunteer time in the Fair Share notebook kept on the office counter. It is alphabetically arranged by student last name. Blank forms are in the front of the book for new students and families needing a second page.

Volunteer hours for the school year may start in the summer preceding school and go until May of that year. Any family member or friend can do fair Share Plus. We do not carry hour's form year to year, but truly appreciate the extra hours! If you exceed your hours one month, you may carry them over into a future month.

The back of this page has volunteer ideas for you to check, or feel free to add your own ideas! You are not limited to your child's classroom; you may volunteer in any needed area.

Please fill out both the front and back of this page. If you have more than one child in the school, please fill out one page per student. Thank you!

Student name: \_\_\_\_\_

Grade: \_\_\_\_\_

Parent name(s): \_\_\_\_\_ Phone \_\_\_\_\_

#: \_\_\_\_\_

\_\_\_\_\_ I (we) have checked areas where we can help. (see back of page)

\_\_\_\_\_ I (we) will pay \$40.00 per month, per student, a total of \$\_\_\_\_\_ per month.

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

**Fair Share Plus Opportunities**

Helping make NCCS a great place to learn!

Student name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent name(s): \_\_\_\_\_ Phone #: \_\_\_\_\_

**Daily:**

- Morning recess monitor (can be combined with classroom help)
- Lunch/noon recess monitor & cleanup
- Bible class teacher or helper (preferred grades: \_\_\_\_\_)
- Classroom aide (preferred grades: \_\_\_\_\_)
- Listen to students recite memory verses
- P.E. teacher (preferred grades: \_\_\_\_\_)
- Technology teacher or helper

Weekly:

- Custodial Supervisor (monitor supplies and organize cleaning help)
- Custodial help (before or after school, evenings, or weekend times available)
- Hot lunch coordinator
- Hot lunch helper
- Art teacher (preferred grades: \_\_\_\_\_)
- Husky Herald Newsletter

**Sports:**

- Athletic Director
- Coaching or assisting with coaching (soccer, volleyball, basketball, track)
- Transportation to games

**Other:**

- Room Mom Coordinator
- Room Mom (preferred grade: \_\_\_\_\_)
- Website director (keep school website updated and running)
- Student Council Advisor (supervise/advise high school student council)
- Yearbook Chairperson
- Yearbook Committee
- Booster Club
- Fundraiser Chairperson
- Public Relations/Community Service/Advertising Director
- Field trip driver
- Substitute teacher (preferred grades: \_\_\_\_\_)
- Maintenance and building projects. Skills or equipment: \_\_\_\_\_
- Any skills or training not mentioned that may be of use to the school: \_\_\_\_\_
- Director of an extracurricular activity of your choosing (i.e. drama, choir, music, etc.): \_\_\_\_\_

**Billing Information**

Student name(s) \_\_\_\_\_

2010-2011 Grade level(s): \_\_\_\_\_ please circle: **K3 K4 K5** 1/2 day or full day

Parent name(s): \_\_\_\_\_

Party responsible for bill:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Tuition + Fees Due: \_\_\_\_\_

Billing Plan (choose one):    9 month        10 month        11 month        12 month  
   (Sept.-May)    (Aug.-May)    (July-May)    (June-May)

<b>OFFICE USE ONLY</b>	
Today's Date: _____	
____ Registration paid	
Amount: _____	
*MOP: _____	
____ Tuition paid	
Amount: _____	
*MOP: _____	
How did you hear about NCCS?	
_____	
____ Copy to Accounting	
____ Official Initials	

<b>Financial Contract</b> <b>2010-2011 School Year</b>
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I, the undersigned, for good and valuable consideration, the receipt of which is hereby acknowledged, agree, promise, and covenant as follows:

- A. That I owe North Coast Christian School the sum of \$\_\_\_\_\_ for the above named student(s) for the above named school year which will be paid as follows: (indicate payment plan)  
\_\_\_\_\_.
- B. That all payments shall be made to North Coast Christian School at its business office located at  
796 Pacific Drive, P.O. Box 188, Hammond, OR 97121.
- C. I acknowledge and agree:
  - 1. Because North Coast Christian School must hire teachers on a full year basis, that this is a one year contract, fees are non-refundable, and after 30 days I am responsible for the full amount of the yearly contract whether or not my child(ren) complete the year at North Coast Christian School.
  - 2. To pay North Coast Christian School a service charge in the sum of 1.5% interest on the amount not paid within five(5) days of its due date. Time is of the essence in all matters pertaining to this agreement.
  - 3. That North Coast Christian School has the right to accelerate the payment of all tuition and may demand payment in full at any time that the aforesaid payments are not made in a timely manner. Further, North Coast Christian School upon five(5) days written notice to me, has the right to cease to provide services to any student whose tuition is not paid in a timely manner as agreed to herein.
  - 4. That North Coast Christian School may withhold the above-named student's report card and diploma until all financial obligations owing to North Coast Christian School resulting directly or indirectly from enrollment of the above-named student(s) have been paid in full.
  - 5. That for the purpose of any suit, action and arbitration brought to collect any sum due hereunder, the losing party agrees to pay the prevailing party's costs and disbursements and attorney fees related to said proceedings. Further, in the same manner, if an appeal is taken from any decision of an arbitrator and trial court, the losing party agrees to pay to the prevailing party the prevailing party's costs, disbursements, and attorney fees on all appeals.
  - 6. All returned checks are subject to a \$40.00 service charge.
  - 7. To pay \$40.00 per child per month in the event Fair Share Plus hours are not served.
  - 8. Accounts 20 days past due can be sent to collections.

*I, THE UNDERSIGNED, AGREE, BY MY SIGNATURE BELOW, TO THE TERMS OF THIS PAYMENT PLAN.*

**Dated this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_.**

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Payee's Signature

<b>Credit Card Payment</b> <b>Information &amp; Authorization</b>
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